# **DVS MyWalet Apps**User Guide Manual

### **Bird House**



Version 2.0



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### **Section 1 : Access Application**

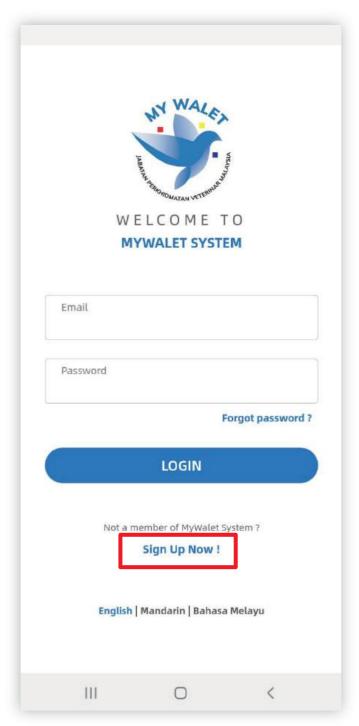
### **Application Introduction (Android)**



Tap on "MyWalet" to access this application.



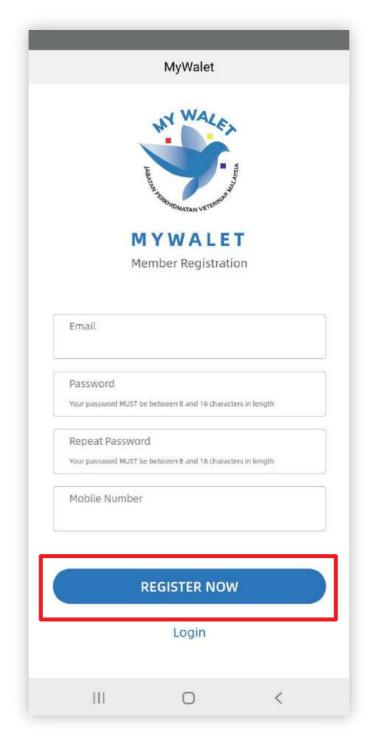
### **How to Register as MyWalet Member**



Tap on "Sign Up Now" to register as member MyWalet



### **How to Register as MyWalet Member**



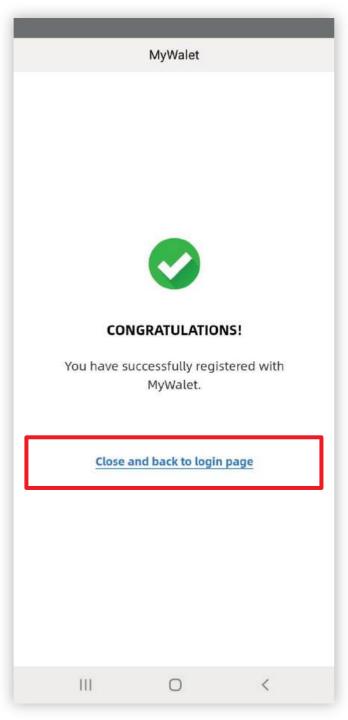
#### Insert

- 1. Email
- 2. Password
- 3. Repeat Password
- 4. Mobile Number

Tap on "Register Now" to finish registration process



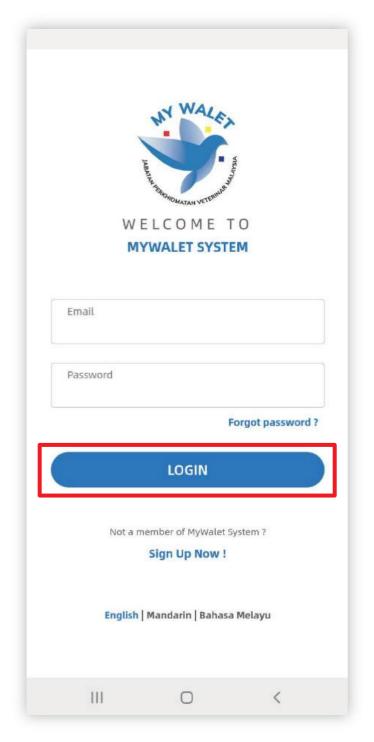
### **How to Register as MyWalet Member**



Tap on "Close and back to login page" after you success MyWalet member registration.



### **How to Login MyWalet Application**



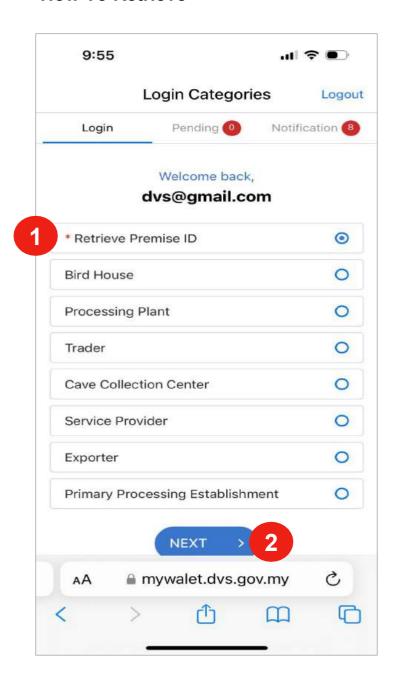
Insert

- 1. Email
- 2. Password

Tap on "Login" to log on into MyWalet system.

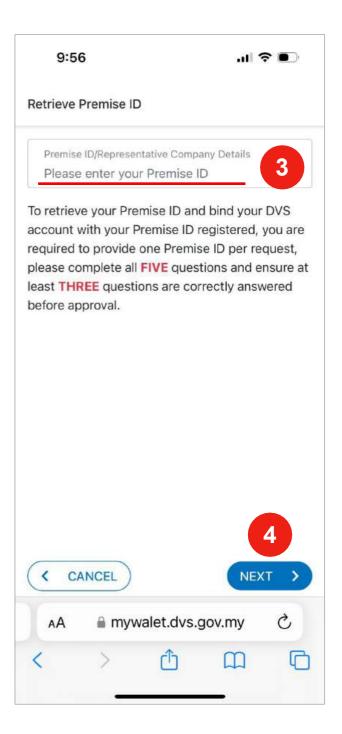


#### **How To Retrieve**



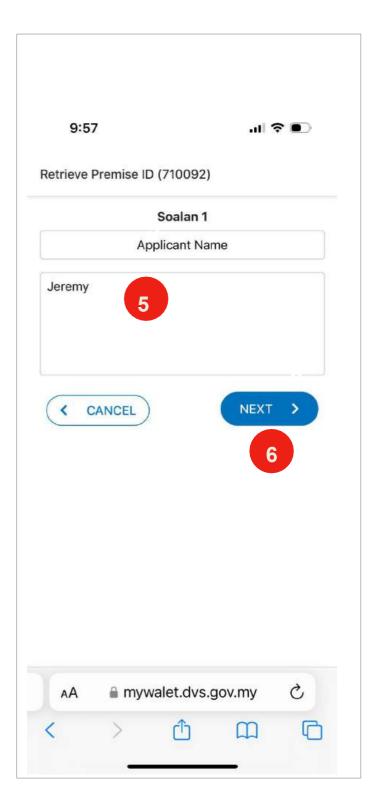
- \*\*The users must log in to the application to carry out the process of new Premise ID.
  - 1. Select the "Retrieve Premise ID" section.
  - 2. Next, click the "Next" button.





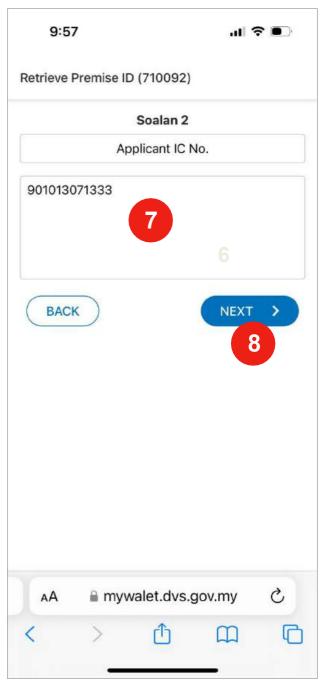
- 3. Enter your old "Premise ID" in here.
- 4. After that, click the "Next" button to the next page.





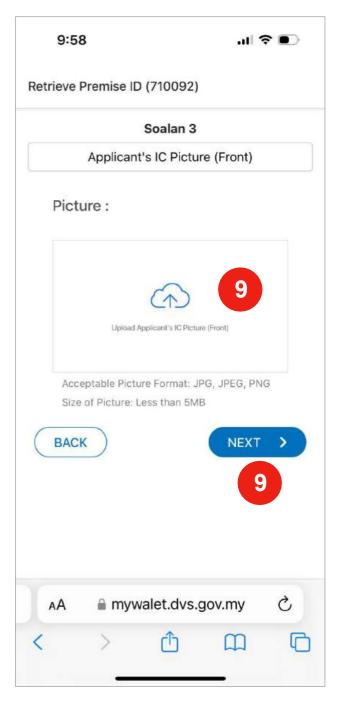
- 5. Enter "Applicant's Name" in column here.
- 6. After that, click the "Next" button to the next page.





- 7. Enter "Applicant's IC number" in column here.
- 8. After that, click the "Next" button to the next page.





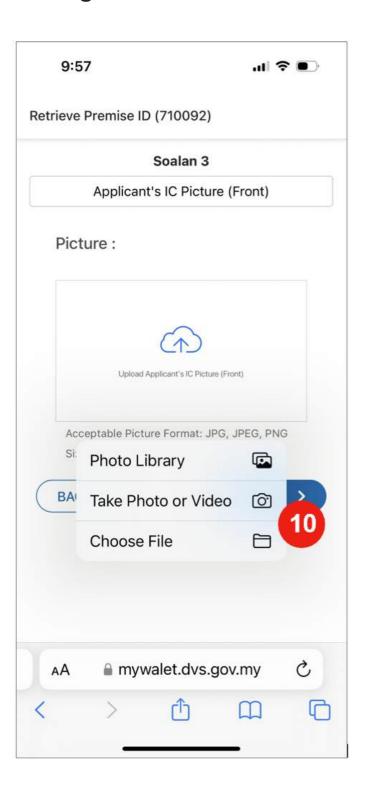
9. This section needs to upload a photo of the applicant's ic. Just click to upload the photo.

After that, click the "Next" button to the next page.

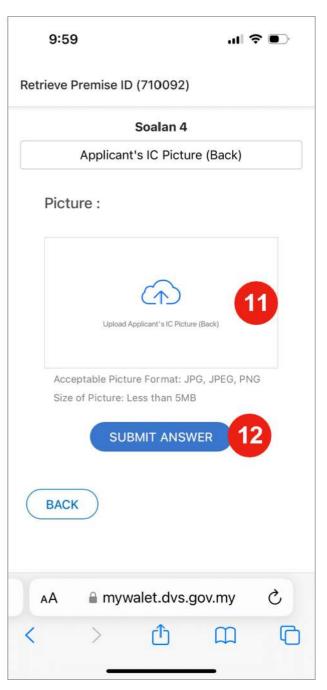
- \* To upload identity card must have use same IC number.
- \* App user need to keep the image less than 5mb



10. Users can choose a picture of the front IC either from the photo library, take a picture or choose from a document.



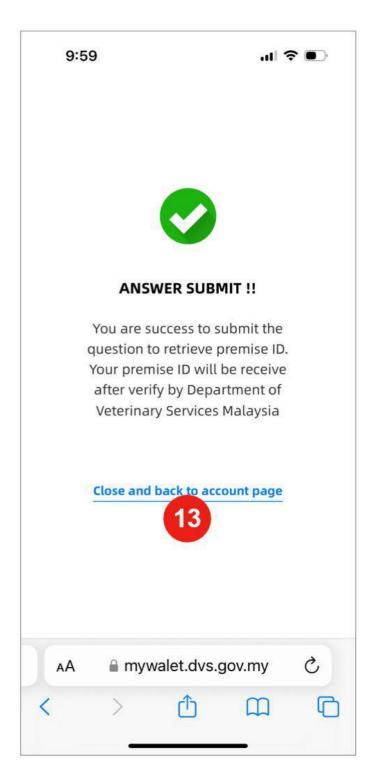




- 11. Same as the previous step, press column here to upload the image of the applicant's back IC.
- 12. After that, click the "Submit Answer" button

How to

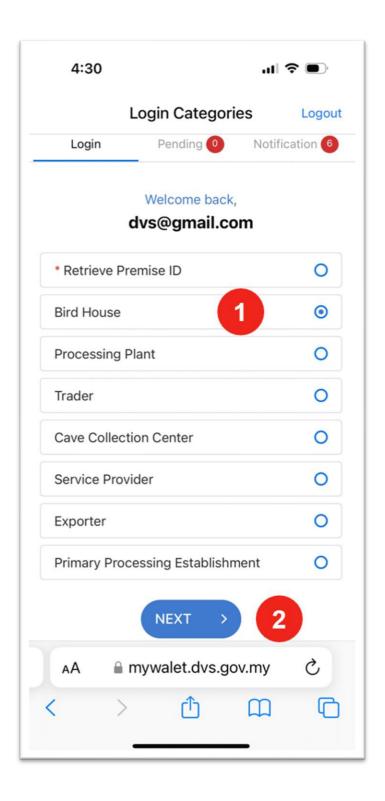




Congratulations! You have successfully completed the process of the premises ID. App users can press "Close and back to the account page" and waiting for verification from the DVS.

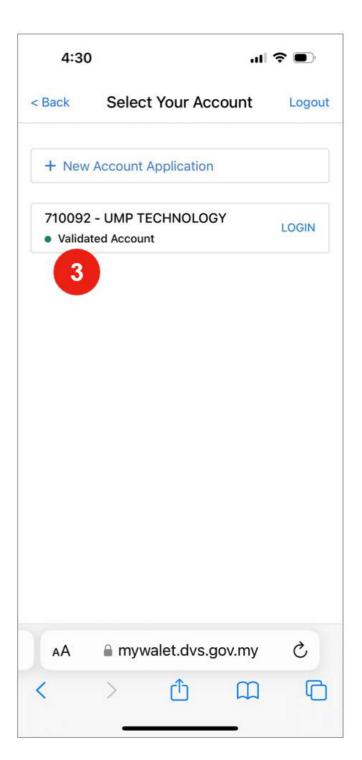


#### How to Ensure a Successful Application for a New ID



- 1. Make sure your ID premise is either from bird house or a processing center. Next, select the relevant ID premise application.
- 2. Nex, click the 'next' button.

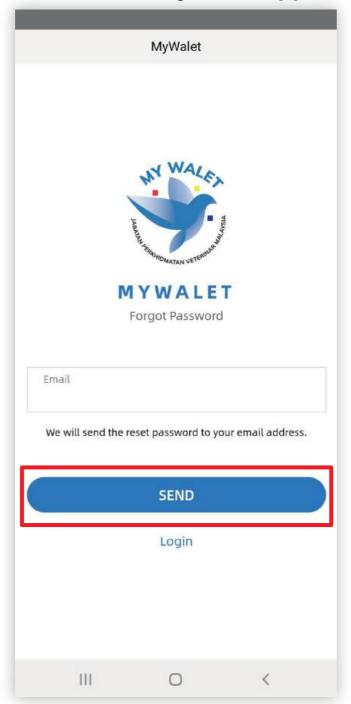




3. If you have a green sign with the word "Velidated Account", congratulations! You have successfully obtained a new ID premises.

Make sure your ID premises are either for the swallow house or the centre



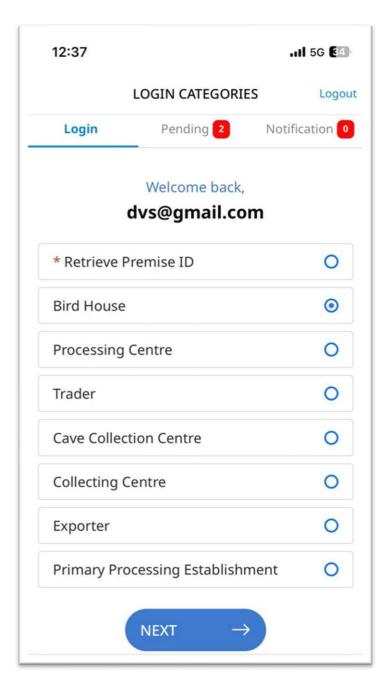


Insert your email to receive new password.

Tap on "Send" to sent the new password to email you insert.



#### **Account Introduction**



After member login, user have to choose the account want to access

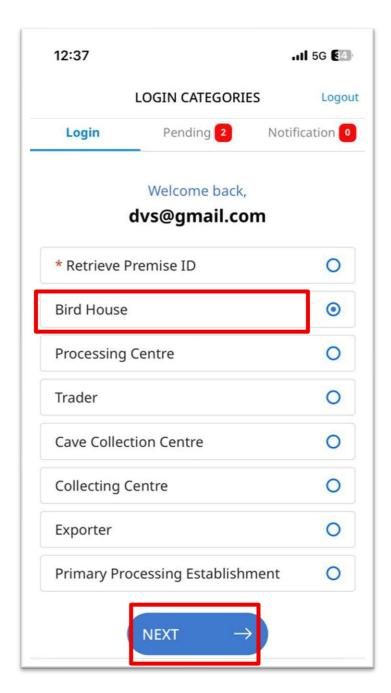
There are 7 types of account available:

- 1. Retrieve Premise ID
- 2. Bird House
- 3. Processing Plant
- 4. Trader
- 5. Cave Collection Center
- 6. Collecting Centre
- 7. Exporter
- 8. Primary Processing Establishment

\* If user have 2 Bird houses and 1 Processing plant, user have to register 2 Bird House account and 1 Processing Plant account at the same time.



### **Bird House Account Registration**

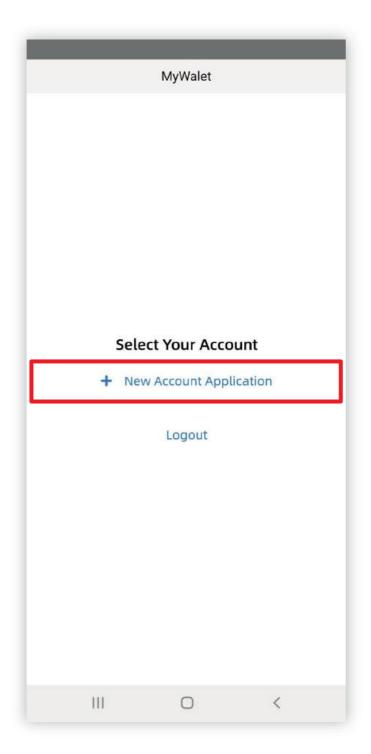


First, tap on "Bird House" selection.

Tap on "Next" button process to next step.



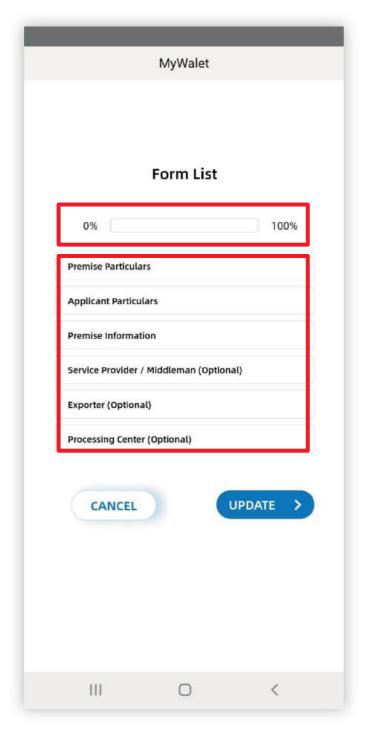
### **Bird House Account Registration**



Tap on "New Account Application" to apply new account for Bird House.



### **Bird House Account Registration**



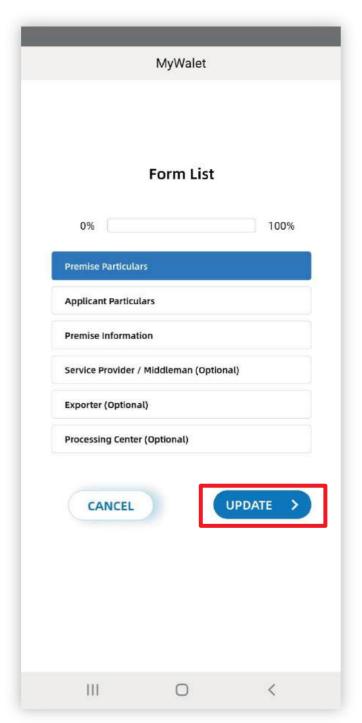
**Application Progress Bar** 

- Only able achieve 100% to finish registration

Tap on any form categories want to fill up.



### **Bird House Account Registration**

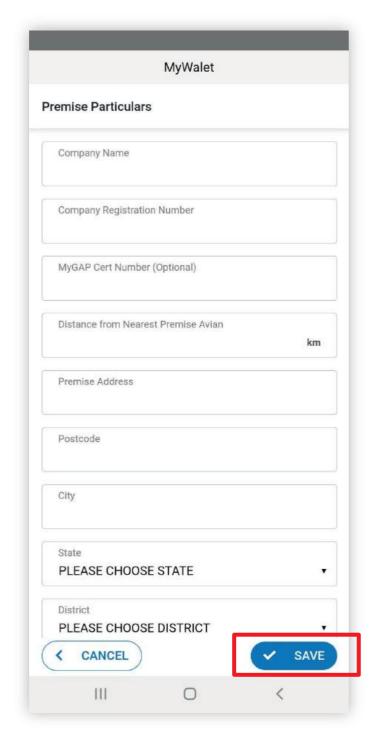


Tap on "Premise Particular" to select the form.

Tap on "Update" to fill up the form.



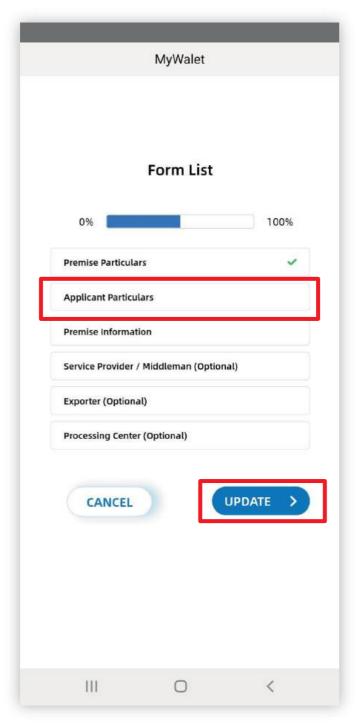
### **Bird House Account Registration**



Fill up the information needed and tap on "Save" to finish the form.



### **Bird House Account Registration**

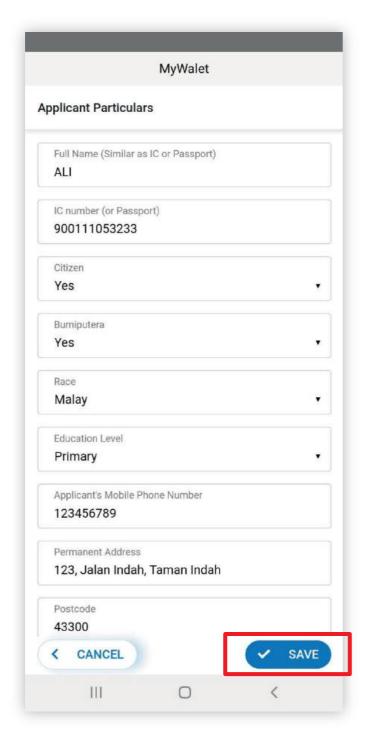


Tap on "Applicant Particular" to select the form.

Tap on "Update" to fill up the form.



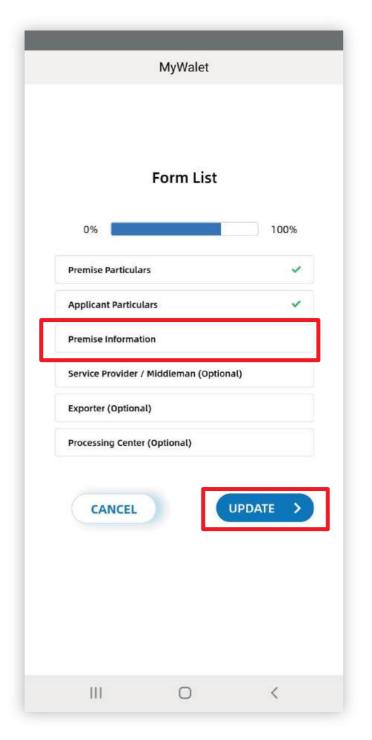
### **Bird House Account Registration**



Fill up the information needed and tap on "Save" to finish the form.



### **Bird House Account Registration**

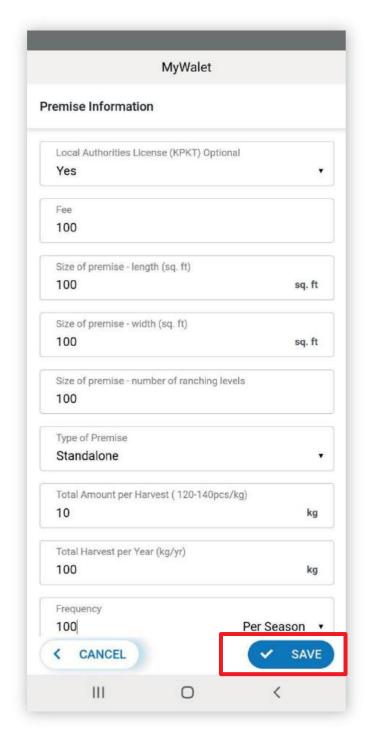


Tap on "Premise Information" to select the form.

Tap on "Update" to fill up the form.



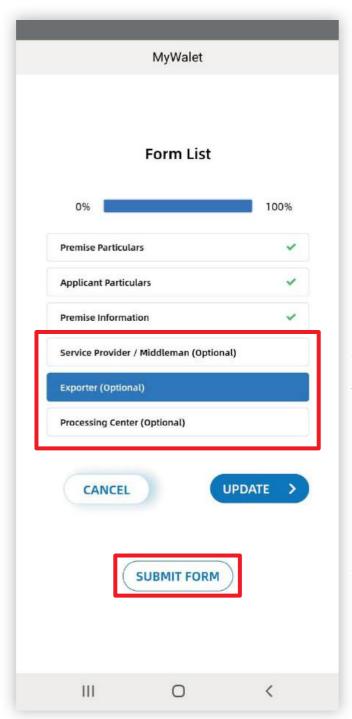
### **Bird House Account Registration**



Fill up the information needed and tap on "Save" to finish the form.



### **Bird House Account Registration**

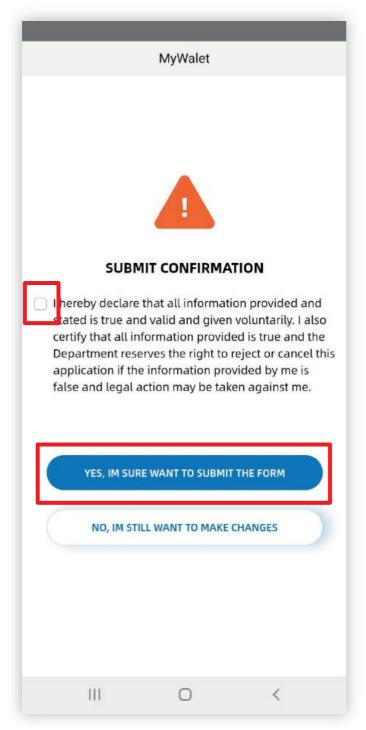


This 3 forms are optional. So user can skip it or fill up the form according needed.

Tap on "Submit Form" to finalize the account registration process.



### **Bird House Account Registration**

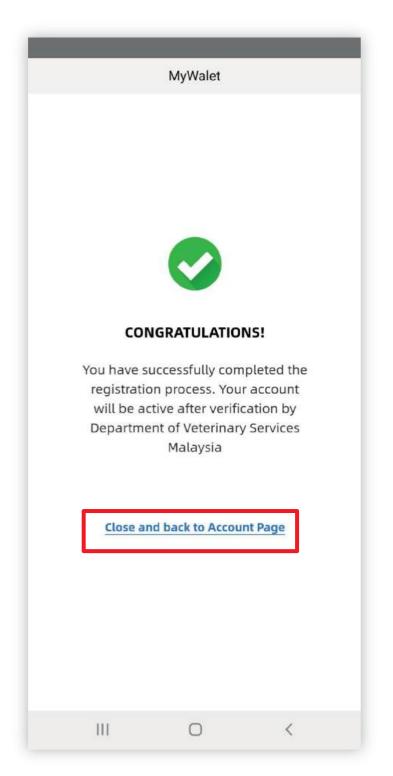


Tap here to agree with the Terms and Condition.

Tap on "Yes, Im Sure Want to Submit the form" to submit the account registration.



### **Bird House Account Registration**



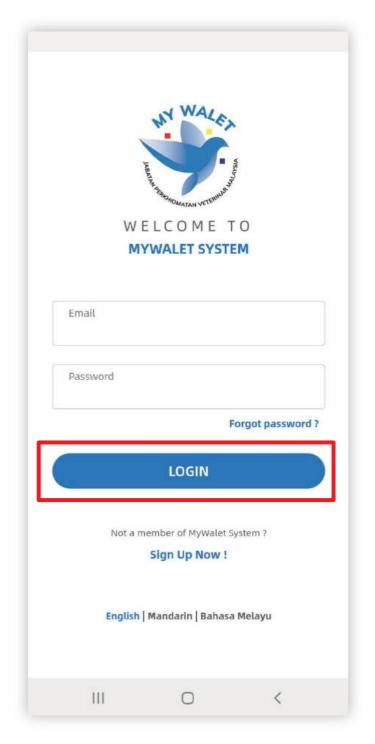
Congratulation, you have finish the Bird House account application process.

Tap on "Close and back to Account Page " to view the application status.



### **Section 4 : MyWalet Account Login**

### **Bird House Account Login**



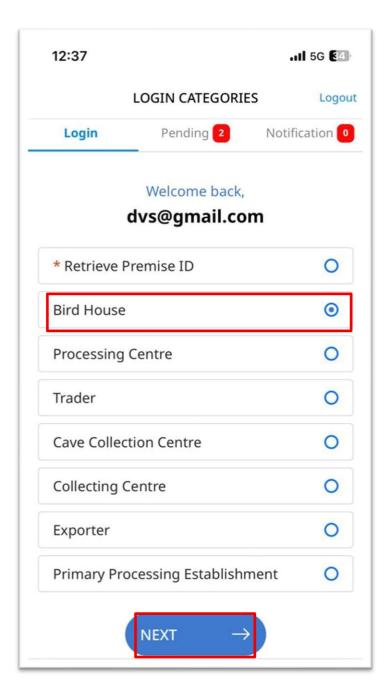
Insert Email and Password.

Tap on "Login " to login bird house account.



### **Section 4 : MyWalet Account Login**

### **Bird House Account Login**



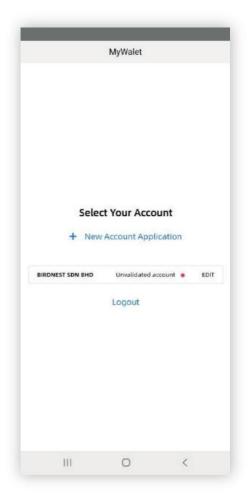
Select "Bird House"

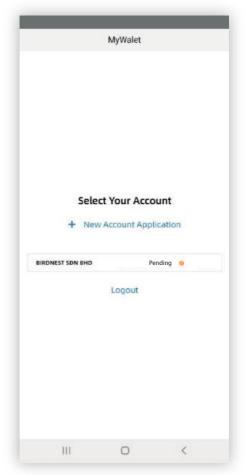
Tap on "Next" proceed to multi account selection.

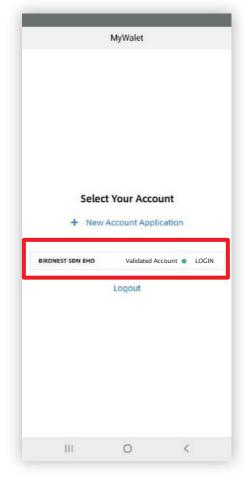


### **Section 4 : MyWalet Account Login**

#### **Bird House Account Login**







Not yet finish submit form.

Form has been submit. Waiting staff for approve.

Account has been approve, user can tap on it and login into application.



<sup>\* 1</sup> Account only for 1 bird house only. If user got few bird premise, user able to register other account here by follow the process showing on previous page.

### **Section 5 : MyWalet Application**

#### **Bird House Dashboard Introduction**



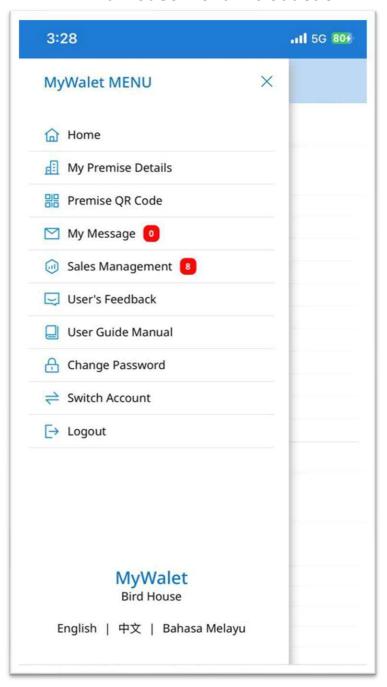
Tap on "Menu" icon to show application menu list.

Graph here will show the report EBN from data base



### **Section 5 : MyWalet Application**

#### **Bird House Menu Introduction**



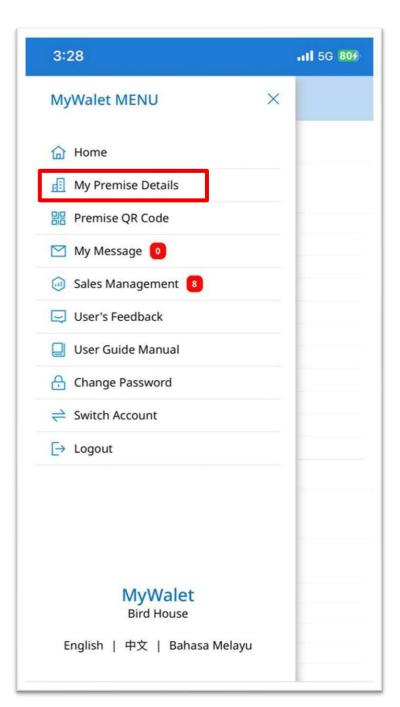
In menu list, there are few function here.

- 1. Home
- 2. My Premise Details
- 3. Premise QR Code
- 4. My Message
- 5. Sales Management
- 6. User Feedback
- 7. User Guide Manual
- 8. Change Password
- 9. Switch Account
- 10. Logout

Those function we will explain in next page one by one.



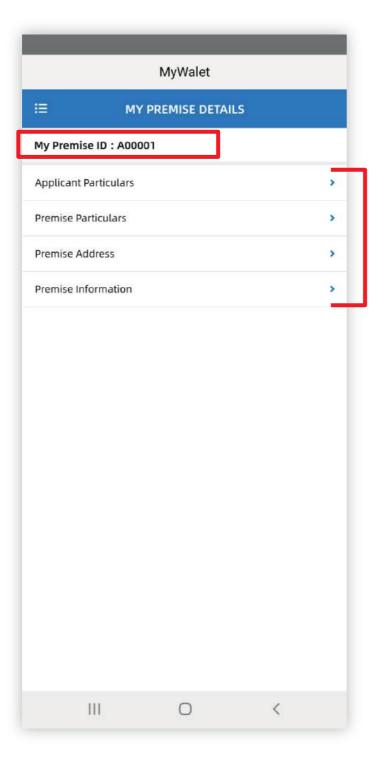
### **My Premise Details**



Tap on "My Premise Details"



### **My Premise Details**

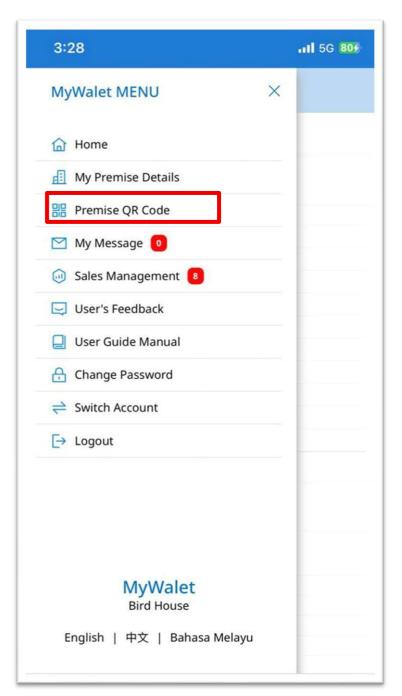


This is your Premise ID.

Option below are show your account details.



#### **Premise QR Code**



Tap on "Premise QR Code"

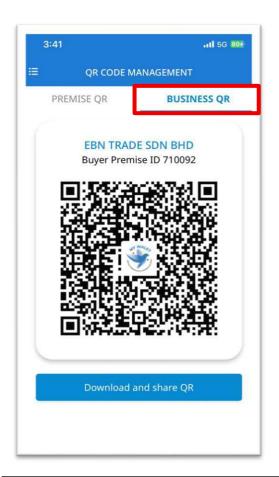


#### **Premise QR Code**



Premise QR: For premise owner download, print and display at their premise.

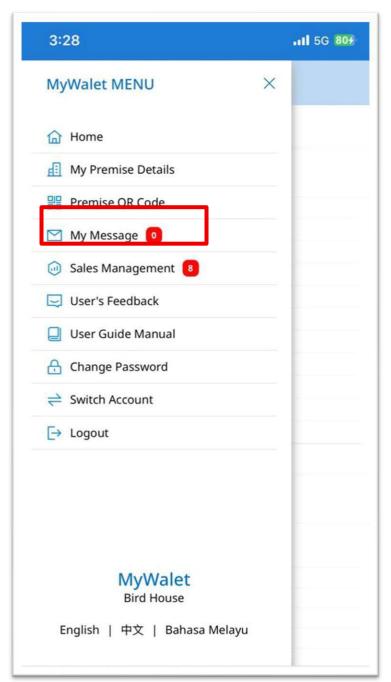




Business QR: For business owners to share with buyers or sellers for EBN transactions.



### **My Message Introduction**



Tap on "My Message"



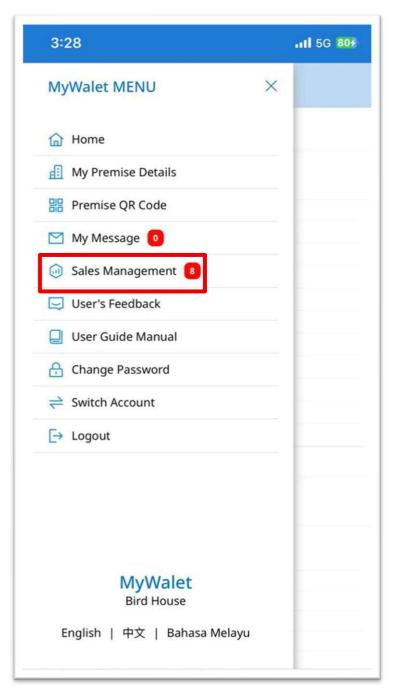
### **My Message Introduction**



User can view the message send from admin.



#### **Sales Management**

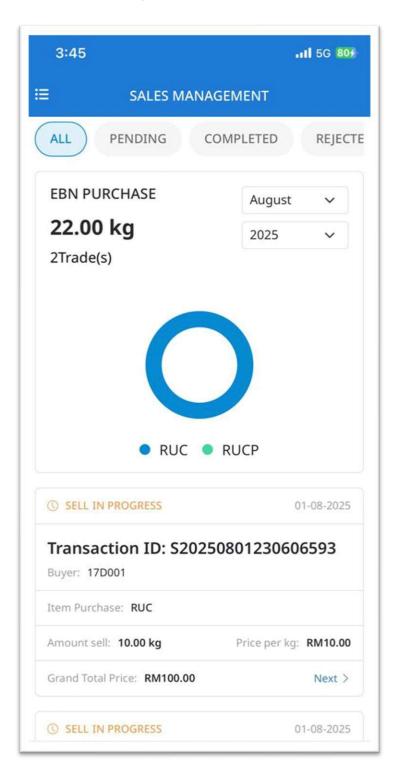


Tap on "Sales Management"

This section for to approve or reject only every sale that is carried out .



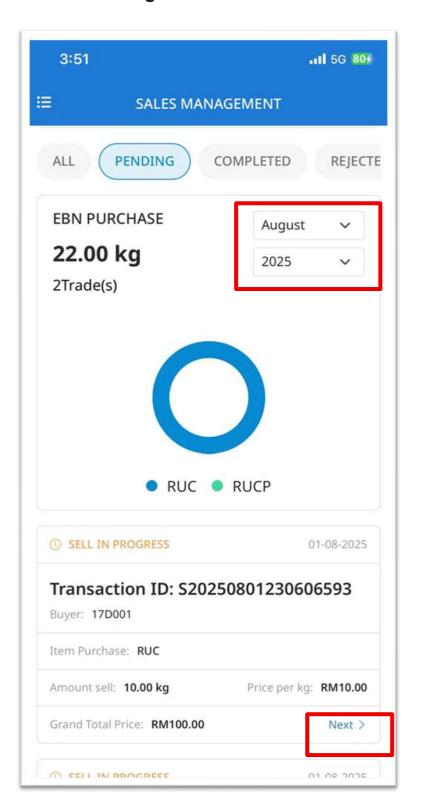
#### **Sales Management**



From the Sales Management, the user can see the status in Pending, Completed and Rejected.



#### **Sales Management**



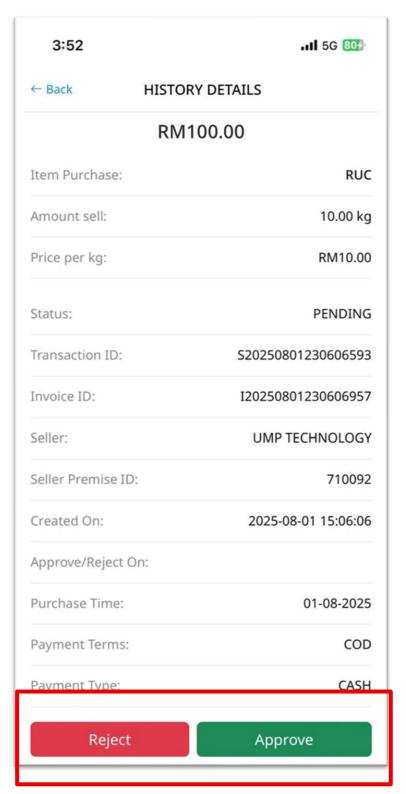
To check the sales, by click 'PENDING".

For view the sales, select month and year to display.

And Then, Click "Next".



#### **Sales Management**



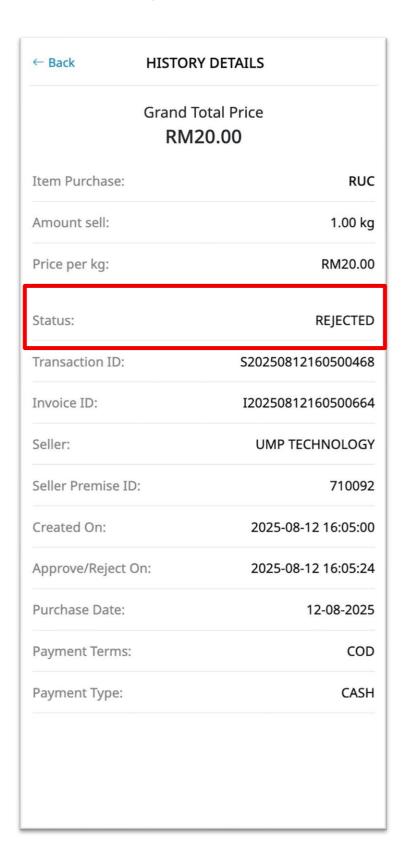
In the History Details, users can find a details record of their sales.

APPROVE- If the details are right or

REJECT – If the details are have mistake



#### **Sales Management**



Upon clicking Reject, the status transaction Rejected will be displayed.



#### **Sales Management**

Payment Type:

← Back	HISTORY DETAILS

# Grand Total Price RM5.50

Item Purchase:	RUC
Amount sell:	0.50 kg
Price per kg:	RM11.00

Status:	COMPLETED
Transaction ID:	S20250728123250328
Invoice ID:	I20250728123250474
Seller:	UMP TECHNOLOGY
Seller Premise ID:	710092
Created On:	2025-07-28 12:32:50
Approve/Reject On:	2025-08-12 16:01:58
Purchase Date:	28-07-2025
Payment Terms:	COD

Upon clicking Approve, the status transaction Completed will be displayed.

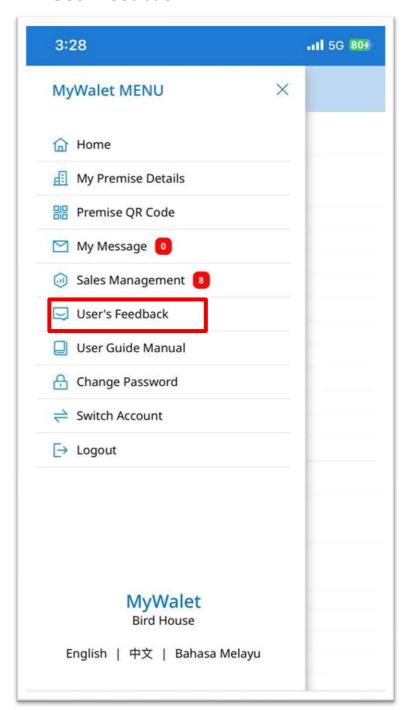
Invoice

Click "Invoice" to access your invoice details for download.



CASH

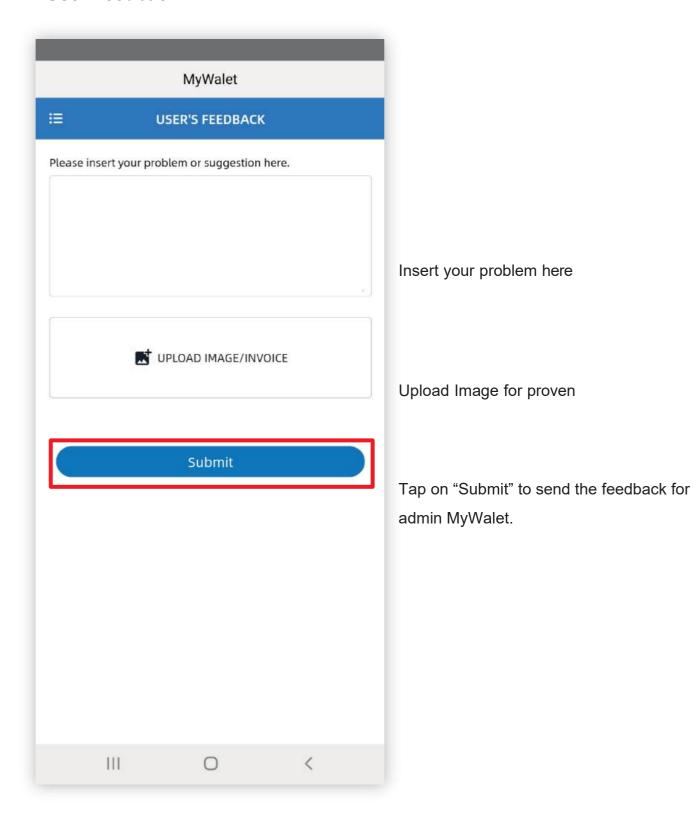
#### **User Feedback**



Tap on "User Feedback"

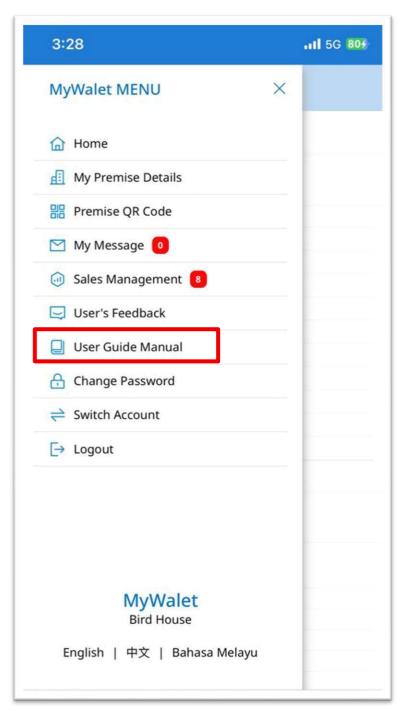


#### **User Feedback**





#### **How to Find User Manual**



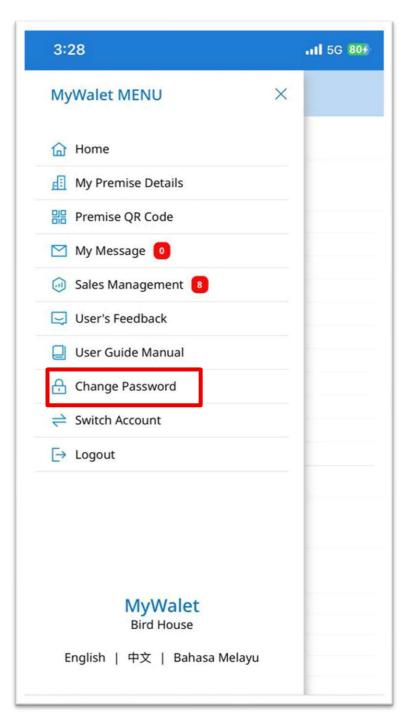
Tap on "User Guide Manual".



**How to Find User Manual** 



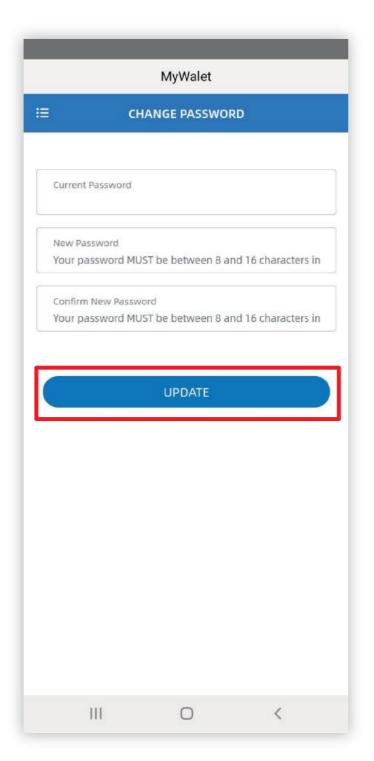
#### **How to Change Account Password**



Tap on "Change Password".



#### **How to Change Account Password**



Insert current / old account password.

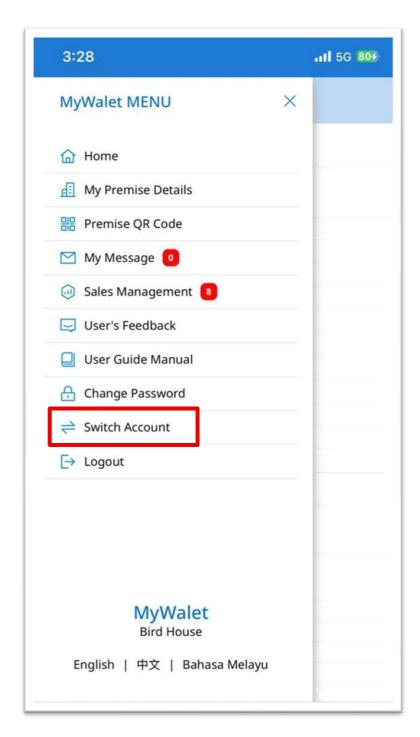
Insert your new password.

Insert again to confirm new password.

Tap on "Update" to complete process change password.



#### **How to Switch Account**

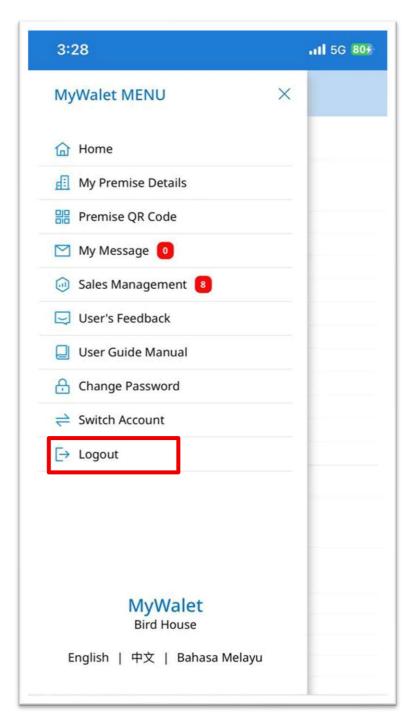


Tap on "Change Password".

After that, user can switch to account want to use.



### **How to Logout Application**



Tap on "Logout" to logout from system.

